

From: [Vankeerbergen, Bernadette](#)
To: [Elmore, Bartow J.](#); [Heikes, Jacklyn C.](#)
Cc: [Heysel, Garrett](#); [Wilson, Luke](#); [Oldroyd, Shelby O.](#)
Subject: History 3475
Date: Tuesday, October 22, 2019 1:26:00 PM
Attachments: [image001.png](#)

Dear Bart and Jacklyn,

On Wednesday, October 16, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a request to create new course History 3475.

I am happy to report that the Panel unanimously approved the request. One panel member wondered why on the form the intended rank of sophomores was not checked off (since the Dept of History always checks off sophomore for 3000-level History courses). As a consequence, I checked off that field for the department in curriculum.osu.edu.

The course request was advanced by our office directly after the meeting last Wednesday, & I see that it is in the Registrar's queue.

I am including the usual reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 11 of the ASC Curriculum and Assessment Operations Manual [p. 127]

https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. Our program assistant, Shelby Oldroyd, will also make sure to contact the department before the course is offered and provide any assistance that may be needed with assessment.

Should you have any questions, please do not hesitate to contact Luke Wilson, faculty Chair of the Arts and Humanities 2 Panel (cc'd here), or me.

Many thanks,
Bernadette



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